

Missouri Emergency Preparedness Association
Board Meeting
December 12, 2008

David Compton	Denise Russell
Tom White	Michael Boos
Larry Woods	Dawn Warren
John Prance	Teresa Tost
Susan Green	Jonathan Ayers (via telephone)

Convened at 4:41 p.m.

Roll Call was taken at 4:43 p.m.

Minutes were reviewed but they were over 30 days old and do not require approval.

Treasurer's report: All banking accounts have been completely moved. The conference count balance is \$12,704.56. The check printing charge was \$18.95. There is \$300 petty cash fund. There were 3 expenses out of the petty cash leaving a balance of \$163.86. With the Board membership account, when I took it over on 9-30-28, was \$10,987.12. The dues of 2 members were received of \$130.00 with new balance of \$11,002.12. The final ending balance is \$10, 822.77.

As a member count we have roughly 193 members.

Mike moved a motion to approve treasurer's report

Larry Wood seconded the motion.

All approved.

Jonathan: Discussed the situation with the MEPA website. We incurred a cost of \$275 for this. The company was great to work with. A \$25 would get us MOMEPA (website) for 2 years.

Larry: If we could lock in the address tonight, we could announce it at the general meeting.

Jon: I could probably have the main page by the morning.

David: I support getting the front page up.

Motion by Mike B to move forward with the website.

Teresa seconded the motion.

All approved.

MoMEPA.org will be the official website.

Tom: Since the notification e-mail caused the problems due to inaccurate e-mails, we need to have multiple e-mail addresses listed for the website account.

Jon: I will be putting multiple e-mail addresses on the account.

Jon: We need to create one e-mail address that will notify all the members listed.

Jon: Denise and I both have access to the web account.

Mike: I think we can bring this up at the other meeting.

Missouri Certified Emergency Manager Program:

Dave: It was approved by the EMD Committee. Our goal was to have it rolled out at the 09 Spring Conference. We will need a working group identified by the first or second week of January and begin work that we can accept applications by the conference.

Dawn: The working group members need to be certified also.

Dave: John has expressed to me that the board members be the first to submit applications and to be first certified.

Tom: Which level? Who will evaluate the essay?

Dave: Most of everybody here is qualified for level 3.

Dawn: We will get a hold of the national association to address this issue.

Dave: We have to be sure to pick the right people for the panel because we do have people who are against the program although it is a voluntary program. If you would like to serve, please drop me a line.

Susan: One problem that we will run into is the dollars that it takes to get certified. It is \$300 for the application and another \$175 for the sitting.

Larry: In addition to that, some programs require you to have a Bachelor's degree to apply.

Dave: Bob Crump has relayed the repeated question of "What does MEPA do for me."

Dawn: The fee for the registration is what?

Teresa: It is \$100.

Dawn: I believe that it should be \$50 for the administration and \$50 for a scholarship fund.

Dave: I am very excited about the program.

Reports:

The committee assignments are not current. We have an obligation to have the 14 committees.

Dawn: After the flooding, we had conference calls with every committee.

Dave: Before the next meeting, we need to pull the committee list and send it out and get it confirmed.

Dawn has agreed to send out the committee list.

Old Business:

1. 501c6:

Dave: At the last meeting, we agreed to obtain a 501c6 status instead of c3. I have taken this to an attorney and he is putting the packet together. Any information that he sends will go to the P.O. box 73, Camdenton, MO.

2. By-Law Revisions:

I had Mike Daniels take care of this. At the last meeting, we went through the by-laws page by page in order for them to be accepted.

Jon: If anyone can send them to me, I can get them on-line.

Dave: Asked if by next week, the by-laws will be on line.

Jon: Can you give me 2 weeks.

Dave: Let's say then by January 1, the laws will be available on line.

Karen: I suggest that you create the letter and send it out to the troupe representatives and let them get it out.

Dave: They will have it sent hard mail.

Karen: I suggest that they be sent out both ways that way the members will be notified.

Dave: Therefore we will send out the laws both ways.

Mike: It has to be sent out by Dec 24.

Dave: Asked for any additional comments.

None given.

3. Web-site Update:

Dave: I believe that we have covered this.

The SEMA person to cover the administration is Diane.

4. Audit:

Karen: The books have not been audited for 2 years and since changing the bank accounts, it should be very easy. It needs to be done every year and usually in September after the conference. Then it is brought to the general membership for review and if there are no questions, then it is approved.

Mike: I believe that John Prance and myself have been tasked to do that.

Karen: It is an internal audit to concur that the books coincide with the bank statements.

Susan: It is too costly to hire an external auditor.

Dave: Is it possible to have an audit done before the Spring Conference. How long does it take?

Karen: It takes about 3 hours. How about we accomplish this while we are here and do it tomorrow.

New Business:

1. Spring Conference:

Dawn: I am not involved with the Spring Conference, but the tracks that we will have is the Certified Emergency Manager and EMMA. The Chateau has already been sold out so if you want a room you need to do it quickly.

2. Legislative Issues:

Regarding the amendment to Chapter 700 by adding a new section regarding Storm shelters in mobile home parks in the State. We are operating as a state outside of the scope of Chapter 44 by operating a different way as Chapter 44.

Susan: Actually, SEMA has been removed from the Adjutant General and are now operating under the Department of Public Safety, which was done very quietly.

Dave: If there are going to be changes to Chapter 44, then I believe that this organization should be a part of that. I think that SEMA is limited in what they can push for.

Larry: My question is what changes are to be made.

Dawn: With the new administration, this is going to be difficult to move.

Dave: If you are going to submit any new legislation, everything has to be ready and be submitted in September to be filed in December for the next legislative session.

3. Transition Position Letter:

With the change of the administration, it is our opportunity as an organization to voice what we would like to see and recommendations for the current leadership.

Karen: In previous meetings, we have opted not to send an opinion.

Dawn: Neither Karen or I can admit an opinion on this topic.

Teresa: This is something that my area has come up against and the point is the same that we are not able to voice the opinion for everyone.

Larry: I would support what we would like to see for the credentials of the leadership and what we would want SEMA to support us with.

Mike: If you make one comment, then you will have to bear the consequences of that comment.

Larry: I do not think that it is a lot to ask that the leadership have the proper credentials for emergency management.

Susan: I would advise you to not support a person because you would be cutting your own throat. I think there is receptiveness to hearing credentials. There is a liaison for the Department of Public Safety. Ted Ardini is the transition liaison. Any motions need to be done quickly and contact him through the transition website.

Karen: Carol Tharp, who is a lifetime member of MEPA, is sick again with cancer. We are going to send a card home with the son-in-law.

Tom: We have to adjourn.

Dave: We have a motion and a second to adjourn. All approved.

Adjourned at 5:51 p.m.