

## Missouri Emergency Preparedness Association

### Minutes

Date: October 21, 2009	Time: 3:00	Location: Embassy Suites Main Ballroom
Called to order by: John Hark	Called to order time: 3:04	Recorder of Minutes: Diane Bosworth

### Participants Present

John Hark	President	Denise Russell	Treasurer
Jonathan Ayres	Secretary	Tom White	Cooper County
Bob Dopp	Franklin County	Mike Daniels	Warren County
Mike Boos	City of Raymore		
Via Phone:			
Teresa Tost	Ava County		

### Administrative

- Approval of Minutes: John asked for a motion to accept the minutes. This motion was seconded. All approved. Motion was carried.

### Treasurer Report

- The blue column is a simple addition column. The report is of \$2,046.87 income. The beginning balance was \$10,812.82 and had expenses of \$659.85. Our ending balance as of October is \$12,199.84 and that is in the Board/membership account.
- With the conference account, there has been no change since October 08.
- A motion and second was made to accept the treasurer report. All approved and motion carried. Please see attached Treasurer's report.

### Old Business

- 501 ©6 Status Report:  
Jon: I tried to get a hold of Dave. He has everything he needs.

John: Dave made a comment to me that the lawyer had everything that was needed and it is now between the two lawyers to finalize it. I wish I could say that it is done, but it has to be done before the SEMA conference in 2010. The director indicated that the next conference (2011) be titled the SEMA/MEPA conference. His feeling is that we have some fences mended now and it can be the SEMA/MEPA once again. We will not be able to underwrite it until 2011.

Mike D: My question is: Since it is in the lawyers' hands, we will not have it in place by the next conference as it will be the Trooper's Association.

Teresa: Stated that she had a signed 501c3 form in my hands now is that not the one we need?

Jon: No that is a general one. The one that we have submitted is for the IRS.

Mike B: With that comment (John), will it be for the 2010 conference. Have we assisted the state with the conference?

John: No we have not and that is what I wanted to talk to the Director about. We need to state to the Director that we want to actually assist at the conference. We have MEPA members that want to do work/assist.

#### Committee Reports

- MCEM (Certification) Committee: It is off the board and ready to go.

Mike: I have a few issues with the report.

Tom: What are the verbiage issues?

Mike B: Stated that the first paragraph said "this MEPA", grandfather clause, etc.

John: Other than some minor verbiage changes, what else is there.

Mike D: Noted that the program should state former director (Ron Reynolds).

Denise: The professional contribution is not in the packet.

Bob: On level II, the subparagraphs are not correct.

Jon: Also, on level II, numbering is not correct.

Denise: Under D applications, I thought that I was the point of contact.

John: The money stops with you (Denise).

Teresa: Yes that is what we discussed at the meeting in Lebanon. Everything comes to you (Denise).

Continued discussion regarding the check off list for certification.

Mike D: My question is how did we arrive at the "25" years limit. At first it was 8 years. That is a big jump from 8 to 25 years.

Mike B: There are many EMDs who have been in the job for 20 years but have not done any actual training/real-life situational response. We are looking at what you have actually done during the time of EMD.

Mike D: So when all of the points are added up, what is the total?

Tom W: In order to move this along, I propose that we go through the program now and mark the changes and then approve it and move on.

Teresa: On the last page, there is an example of a addition on a certification.

John: I have a motion and a second. The motion was approved and carried. (To Tom's proposal.) Once the meeting is over and before the end of the conference, this will be a finished product.

- Constitution Committee:

John: I am confused as to what constitution we do have.

Mike D: We are still under the old constitution. We were working with Paul Thomas.

John: I have had comments from the membership that they do not like taking nominations from the floor. Do you remember who served on that committee?

We have talked about so much, we are losing track and we are not getting things done. That is why I want to bring in other members who will assist.

Mike D: The issue with electronic voting is in question because we either keep the voting process the same or not.

John: I think that the electronic vote is good but we are going to have to make certain that this is handled properly such as monitoring, opening and closing of the vote, counting. We are not ready to handle.

Bob: The majority of the vote is going to come from the floor. The few votes that come via electronically are not going to be enough to sway anything. This process could mushroom tremendously.

John: The by-laws state that I have to appoint a nominating committee. There is no way that in 5 months we are able to have this ready to go.

Continued discussion regarding the conflict between floor voting and electronic voting.

Denise: I motion that we work the constitution be worked up between now and Fall of 2010 and let our constitutions know what the situation is regarding in order for the program to be ready by the 2011 conference.

Teresa seconded the motion. All approved and the motion was carried.

- Nominating Committee:

The nominating committee is Keith Stammer, Gretchen Keith, and Arthur Armbruster.

Jon: It will be listed on the web tomorrow.

- Website:

John: On the website the following items need to be posted: A picture of Bob Dopp, the SEMA Conference dates. Under events, we need to list that MEPA will have a booth at the conference. We need a bio for Phil Beeler, Tom White, bio and picture of Susan Green as past president. We need to have the info posted to the web that the general membership is held annually at the SEMA/MEPA conference.

John: Gave Diane a bio of Phil Beeler.

Mike D: Do we have the by-laws on the website?

Jon: No.

John: I have an adopted set from 04/04/2007.

Jon: The last revision that I show is from 2004.

New Business
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John: I do not like the fact that we are not getting the chance to meet. I would like to propose that starting in January 1, every odd month, we do a conference call at the set time on the first Monday.

Jon: I think that we should have it every month.

John: Before you say that, I want you to understand that every board member to know that if you have something to discuss, one week prior to that conference date, you submit your discussion topics to Jon.

Tom: How are we funding the calls?

Jon: I think that can come from board account?

Mike B: It is hard to talk with other members/potential members, if I do not have the information from the past meetings available to utilize.

John: The conference calls will not take place of actual board meetings, but they will benefit the board meeting because the issues would be addressed.

Motion was made to conduct conference calls to be held the first Monday of the month, unless it is a holiday, and funded with the MEPA board account.

All approved and motion was carried.

John: We are not living to close to the by-laws. We need to have a general membership meeting to the Hazmat conference?

Denise: That puts us to close to the Spring conference.

Bob: There are three aspects to look at: 1. They are not getting the funding from MERC like they used to 2. Some have been limited on their travel, and 3. It is too close to Christmas.

Mike B: Can we amend the by-laws that we don't need to have a fall membership meeting.

Jon: I believe that we can vote to furlough the fall meeting due to the economic conditions, but we do not want to say that we are canceling it.

Mike D: If SEMA is going to continue to

Jon: I motion to furlough the fall membership meeting due to the current economic condition and travel restraints.

All approved and motion carried.

John: We just furloughed the meeting, but I think that \$15 membership dues for one year are not that much. I would like for you to consider increasing the dues to \$25 per year.

Jon: I agree with you but we should not bring that up until we get the credentialing in place.

John: I am looking at 2011 for it to be increased. If we are going to function as an association and come alive, we need additional funding to do it.

At the conference, when we are doing our membership card, can we do a photo membership card?

Jon: It can be done, but I wish that the cost be offset.

I motion that we add photos to the membership cards and the cost be offset to the Laclede County Office. We figure the price is \$2.00 a card.

All approved and the motion was carried.

Denise: Right now, we are looking at \$216 and I think we can cover that.

Tom: There are more factors that just cost such as time, equipment.

Jon: That is not a problem for me.

Teresa: I believe that the historian needs to be a member and we have some information displayed at the booth.

John: Are you volunteering as a board member to take over as historian.

Teresa: No.

Jon: I agree that we have had trouble getting information out of our past historian, but I do not believe that it needs to be a board member. I think we should encourage our current historian to get the information to the conference.

Denise: Can we get a bigger booth?

John: Let me caution you that we get our booth at no cost. If you want a double size booth, we will have to cover that booth.

Jon: We have the money; we need to pay for it.

John: I think we need to redecorate, revitalize the booth.

Mike D: Maybe we could have a powerpoint running show the history of MEPA.

Denise: We are in need of ordering ribbons for the badges. I can order the ribbons. I did a cost analysis on this: If we add the new logo, black and gold for the board, burgundy and silver for the members, in 250 quantities except for the board, which is 100 in quantity, all for \$2—

Mike motion that we spend no more than \$500 for the ribbons and nametags.

Motion was seconded, all approved, and motion carried.

Jon: I think we need to get the banner redone with the new logo, 3 x 5 size.

Denise: I motion that we get a new banner.

Motion was seconded, approved, and carried.

Bob: In order to correct the issue of incorrect e-mails, please everyone send Jon your correct e-mail.

Jon: I think the problem is more with the membership and the membership's penmanship.

John: I ask that every board member work with their SEMA Area Coordinator and obtain a list of all EMDs.

#### SEMA Update

- (To the SEMA Director) We did get the MEPA certification process finished. The 501c3 is in the hands of the lawyer. I believe that we have mended most of the fences. I informed the board that we want to partner with the SEMA conference for the 2011.
- I want to unite the EMDs, MEPA, and SEMA as one family.
- I want MEPA to be a part of the conference, not to run the conference, but to be a helping capacity.

(Director): We will set up a meeting with the committee and discuss all of these issues but will take it slow in order to gain trust.

Another aspect is that we have to be very careful on the financial viability of the conference. If you have any ideas bring them to the meeting.

Teresa: When are we going to work on the nominations for the names on the plaque?

This will be placed on the agenda for the first conference call.

#### Adjournment

Motion was made to adjourn, seconded, and all approved. Motion was carried.

Adjourned at 4:46 p.m.